



Human Resources Management (Online course)

Presented by the Department of Human Resources Development and Labour Relations, University of Pretoria

The **Human Resources Management** short course provides you with introductory skills and knowledge as human resources practitioner to effectively carry out your responsibilities in the management and/or processes of the human resources component of your organisation. The course covers various topics of approaches to human resources management; career development; job analysis; design and evaluation; recruitment and selection; human resources planning; performance management principles; training and development practices; applicable labour legislation; and new trends in the human resources management field. The course will also equip you with insights to the full scope of human resources management in various fields of industry.

Course content

- A systems approach to HRM
- Career development
- Human resource planning
- Job analysis, design and evaluation
- Recruitment and selection
- Performance management
- Training and development
- Applicable labour legislation
- New trends in HRM

Learning outcomes

After successfully completing this course, you will have an overarching knowledge of various fields within HRM.

Who should enrol?

This course is ideal for you if you are a Human Resources Practitioner or anyone interested in entering the field.

Course fees

Course fees must be paid in full 14 days prior to course start dates. Proof of payment can be submitted to enrolments@enterprises.up.ac.za.

Admission requirements

Prospective delegates should at least have a National Senior Certificate (Grade 12) or equivalent qualification and/or relevant work experience.

Accreditation and certification

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Registration and enquiries

Client Information Centre

Tel: +27 (0)12 434 2500

Fax: +27 (0)12 434 2505

Email: info@enterprises.up.ac.za

Course leader

Dr Nasima Carrim

Department of Human Resource Management

Human Resource Management

Shifting knowledge to insight

 www.enterprises.up.ac.za

 +27 (0)12 434 2500  +27 (0)12 434 2505  info@enterprises.up.ac.za  Private Bag X41, Hatfield, 0028

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