



Just-in-Time Training

September–December 2019

Shift to training and research solutions made to measure.

Partner with **Enterprises University of Pretoria** to make the shift towards integrated training, research and advisory services by collaborating with world-class experts to create all-inclusive corporate solutions.

#maketheshift #trainingsolutions #skillsdevelopment #madetomeasure

Dates listed indicate course start dates.

Built Environment and Construction

7 Oct Project Estimating and Procurement CPD
7 Oct Project Quality, Risk and Time Management CPD

11 Nov
18 Nov
2 Dec

Applied Geographical Information Systems CPD
Water Analysis and Monitoring CPD
Operation of Water and Wastewater Treatment Plants CPD
21st Century Waste Management and Resource Recovery

Business Management and Entrepreneurship

25 Sep | 27 Nov Total Quality Management
27 Sep Strategic View on B-BBEE
14 Oct Process Management for Business Operations
28 Oct Effective Risk Management
11 Nov Contract Management
20 Nov Process Modelling for Business Operations

Financial Management and Taxation

16 Sep Computable General Equilibrium Modelling
30 Sep Fraud Risk Management
21 Oct Introduction to Health Economics
28 Oct Basic Course in Financial Investigation
4 Nov Time-Series Econometrics for the Practitioner
11 Nov Advanced Course in Time-Series Econometrics
18 Nov Econometric Analysis of Panel Data
18 Nov Financial Management for Non-Financial Managers
25 Nov Economic Indicators: Monitoring the South African Economy

Education and Teacher Development

25 Sep Curriculum Differentiation in Special Classes and Multilevel Teaching
2 Nov School Readiness Assessment

Engineering and Technology Management

16 Sep Train Movement Control Systems CPD
1 Oct Law, Risk, Economics and the Environment in Railway Operations CPD
14 Oct Rolling Stock Technology CPD
31 Oct Technological Entrepreneurship and Innovation
4 Nov Open-Pit Mine Planning and Design CPD
4 Nov Wheel-Rail Interaction CPD
18 Nov Railway Infrastructure Maintenance Management CPD
21 Nov Introduction to Mining CPD

General Management and Leadership Development

12 Sep 4.0D™ Leadership Development Programme
16 Sep | 11 Nov Outcomes-Based Monitoring and Evaluation Implementation
16 Sep Management Development Programme
25 Sep | 27 Nov Total Quality Management
7 Oct | 2 Dec Effective Stakeholder Management
14 Oct A Contextual-Collaborative Approach to Coaching
28 Oct Effective Risk Management
31 Oct Soft Skills for First-Line Managers
7 Nov Leadership in Four Dimensions
7 Nov Reputation Management: The Building Blocks to Take Your Reputation to the Next Level
11 Nov Strategic Management Principles
13 Nov Supervisory Management Skills

Environmental Management and Geophysics

25 Sep Introductory Remote Sensing: Physical Principles and Digital Image Processing CPD
7 Oct Environmental Compliance Monitoring and Enforcement CPD
21 Oct Water Quality Management and Effluent Treatment CPD
4 Nov Basic Course in Geographic Information Systems
4 Nov The Vadose Zone: Hydrology of Variable Saturation in Engineering Geology and Hydrogeology

Health and Health Care

7 Oct Occupational Hygiene Legal Knowledge
20 Nov Trauma Counselling

Shifting knowledge to insight



Just-in-Time Training

Human Capital Management

- 1 Oct | 14 Oct Basic Course in Employee Assistance Programmes
- 16 Oct Employee Wellness
- 23 Oct | 13 Nov Advanced Course in Employee Assistance Programmes
- 4 Nov Labour Relations

Information and Communication Technology

- 25 Sep Cybersecurity
- 24 Oct Introduction to Gaming Audio
- 4 Nov Business and Systems Analysis
- 25 Nov Information Security Management

Law and Human Rights

- 12 Sep Decoding the Protection of Personal Information Act
- 23 Sep Programme in Local Government Law and Municipal Administration

Marketing, Communication and Languages

- 26 Sep | 21 Nov Report Writing
- 15 Oct Compiling a Marketing Plan
- 21 Oct Introduction to Public Relations
- 4 Nov Introductory Course in Events Management
- 7 Nov Presentation Skills for the Workplace
- 8 Nov All About Meetings
- 11 Nov Professionalism and Communication Etiquette
- 18 Nov Business Writing
- 6 Dec Customer Complaint Behaviour: Dealing with Customers When Things Go Wrong
- 6 Dec Relationship Marketing: Building Strong Relationships with Customers

Project and Risk Management

- 7 Oct Certified Associate in Project Management Preparation (CAPM®) **CPD**
- 18 Oct Programme in Project Management (Weekend Offering) **CPD**
- 21 Oct Project Management Principles and Practices with Microsoft Project **CPD**
- 28 Oct Programme in Project Management (PPM) **CPD**
- 4 Nov Project Management Professional Exam Preparation (PMP®) **CPD**

Public Administration and Management

- 17 Sep | 25 Nov PFMA Supply Chain Management Bid Committees Course
- 18 Sep Public Policy, Problem Solving and Analysis for Public Sector Managers
- 23 Sep | 4 Oct LGSETA Certificate: Municipal Finance Management Programme (MFMP) (SAQA ID 48965)
- 25 Sep | 25 Nov Public Financial Management Act
- 30 Sep Business Presentation and Public Speaking in the Public Sector
- 2 Oct Knowledge and Information Management for Public Sector Managers

- 9 Oct | 2 Dec Public Financial Management for Public Sector Managers
- 21 Oct Public Financial Management for Non-Financial Managers
- 28 Oct Monitoring and Evaluation for the Public Sector
- 13 Nov Programme and Project Management for Senior Managers
- 20 Nov Strategic Capability and Leadership for Public Sector Managers
- 27 Nov Change and Organisational Management for Senior Managers
- 16 Oct Demand Management in the Public Sector

Social and Religious Studies

- 4 Oct Capacity Building and Preventing Burnout
- 7 Nov Psychology of Meaningful Retirement

Sport, Tourism, Arts and Culture

- 12 Sep Applied Sport Psychology: Practical Steps for Optimising Performance and Mental Toughness

Supply Chain Management and Logistics

- 16 Sep | 18 Nov Fleet Management

Veterinary Science

- 4 Nov Advanced Course in Wildlife Chemical Immobilisation and Field Practice

Online courses

- 🔗 1 Sep Online Course in Food Microbiology
- 🔗 2 Sep Online Course in Answering Future Challenges – Tools and Techniques (PCEL Module 1) **CPD CPD**
- 🔗 2 Sep Online Course in Education Labour Law, Professionalism and HR Processes (PCEL Module 4)
- 🔗 2 Sep Online Course in Pedagogical Management (PCEL Module 7)
- 🔗 11 Sep Online Course in eBusiness and eCommerce **CPD**

For more online courses and online CPD activities, visit www.enterprises.up.ac.za/pods

CPD = Continuing Professional Development points
🔗 = Online course/Also available online



— Shifting knowledge to insight —

www.enterprises.up.ac.za

+27 (0)12 434 2500 | +27 (0)12 434 2505 | info@enterprises.up.ac.za | Private Bag X41, Hatfield, 0028

For quotations on in-house training, email quote@enterprises.up.ac.za