



## **PFMA Supply Chain Management Bid Committees Course**

**Presented by the Department of Business Management, University of Pretoria**

The **PFMA Supply Chain Management Bid Committees Course** short course provides you with the skills and tools needed to operationalise the legislative requirements – as stipulated in the Public Finance Management Act (PFMA), Preferential Procurement Policy Framework Act (PPFA) and Preferential Procurement Regulations – in order to help you successfully implement supply chain management systems in your municipality and/or organisation. In addition to various aspects of the concept of supply chain management, you will come to understand the delegations, roles and functions of various bid committees (including their meeting procedures), as well as the application of the preference point system and calculation of points.

NEXT PAGE 

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## Course content

### Day 1

- Relevant legislation and regulations (detailed discussions of the PPFA and Preferential Procurement Regulations of 2001)
- SBD/MBD forms and goals
- Calculations of points
- Practical exercises and/or case studies
- Ethical code of conduct

### Day 2

- Types of consultant and differences between bids, RFQs and RFIs
- Compilation of the TQR
- Evaluation criteria, weights and values
- Price and functionality
- Formulae and calculation of points
- Compilation of evaluation panels
- Developing and compiling score sheets
- Calculation of points and conversion to preference point systems
- Practical exercises and/or case studies

### Day 3

- Joint ventures/consortia: differences and similarities
- Calculation of points
- Administration process during Bid Adjudication Committee meetings (composition and appointment of members, duties of various office bearers/observers/consultants)
- Meeting procedures and conduct of members
- Practical exercises and/or case studies

## Learning outcomes

After successfully completing the course, you will have a sound knowledge of

- SCM concepts
- role-players in SCM
- code of conduct for SCM practitioners
- delegations, roles and functions of various bid committees (specification, evaluation and adjudication)
- bid meeting procedures, and
- application of the preference points systems and the calculation of points.

## Who should enrol?

This course is ideal for you if you are a senior manager and/or a member of a bid specification, evaluation and adjudication committee.

### Course fees

#### R9 750.00 per delegate (VAT incl.)

Course fees include all course notes and refreshments during contact days.

**Course fees must be paid in full 14 days prior to course start dates. Proof of payment can be submitted to [enrolments@enterprises.up.ac.za](mailto:enrolments@enterprises.up.ac.za).**

## Admission requirements

Prospective delegates should at least have a National Senior Certificate (Grade 12) or equivalent qualification.

## Accreditation and certification

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## Registration and enquiries

### Client Information Centre

Tel: +27 (0)12 434 2500

Email: [info@enterprises.up.ac.za](mailto:info@enterprises.up.ac.za)

### Course leader

Wesley Niemann

Department of Business Management  
Supply Chain Management and Logistics

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